

# Sustainable Development Action Plan – Progress Report Summary 2008

**Organisation:** **DVLA**

Department    
  Non-Ministerial Department    
  Executive Agency    
  NDPB    
  Other

**Report of progress against:** [2008-2009 SDAP]

## Progress Against Actions

Percentage of actions complete or on target: 64.0%  
 Average impact rating\* of all the actions which are complete or on target: 3

\*The Impact rating (1-4) is a self-assessment of the contribution to SD priority areas, and is not an indication of performance.

## Embedding Sustainability

Self assessment ratings against four themes: To what extent is sustainable development embedded?

Policies	People	Operations	Governance, Monitoring and Reporting
On Course	On Course	On Course	On Course

## Sustainable Procurement

Self assessment ratings against five themes of the Flexible Framework: What level has the organisation already reached? (Where an alternative sustainable procurement tool has been used, please provide an appropriate summary.)

People	Policy, Strategy & Communications	Procurement Process	Engaging Suppliers	Measurements and Results
Level 3 - Practice	Level 3 - Practice	Level 3 - Practice	Level 3 - Practice	Level 3 - Practice

## Taking Stock

What have been the **highlights** of your organisation's sustainable development progress over the past year?

- Raising the profile of SD across the Agency by getting champions from each area of the business engaged
- Achieving Level 3 on the Procurement Flexible Framework
- Moving from 70% to 95% compliance on the OGC "Quick Wins"
- Delivering awareness sessions for programme and project managers
- Installing sub metering across the Estate to enable better monitoring of our electricity usage
- Continued certification of EMS ISO14001

What are the key **challenges** for the future?

- Improving our energy efficiency by reducing usage and sourcing from renewables
- Decreasing our emissions from road travel
- Accreditation of our local offices to ISO14001 standard
- To complete the incorporation of the remaining SD aspects into programme and project forms and processes

What are the key things which have **helped and hindered** progress towards sustainable development?

Helps:

- The setting up of the SD Forum helped us realise enthusiasm across the Agency amongst senior managers which provided us with a new boost to embedding SD and helped us agree Directorate level SD Visions
- Targets being more visible at Executive Board level
- CEO pressure to reduce costs of business travel had a significant positive impact on our target to reduce our emissions from road travel

Hinders:

- Technical and Financial resource constraints
- Other short term targets (such as Value for Money and Secretary of State targets) can distract from the priority of SD targets/priorities

What **lessons have been learnt** from the progress report? How will these be taken forward in the next SDAP?

- We have learned that our monitoring was not quite as good as it could have been. We have now decided to review our SDAP progress more frequently with the SD Forum and incorporate any changing priorities and/or new initiatives to the Plan. Thus keeping the Plan fresh and relevant to those who read it.
- We have recognised that it is important for people to understand the context in which we are working, ie the positioning we have within the Department and what we can and can't achieve/aim for.

Please summarise how the SDAP is aligned with and has helped your organisation to deliver its high level strategic objectives, including any Public Service Agreements (PSAs) and Departmental Strategic Objectives (DSOs).

Our 2009-2010 SDAP clearly states how it is aligned with the DSOs and how it helps to deliver these objectives. (See the introduction of the DVLA SDAP 2009-2010 on DVLA's Publications page [www.dvla.gov.uk/publications.aspx](http://www.dvla.gov.uk/publications.aspx) )

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